



# EMPLOYED

## CANADA VISA REQUIREMENTS

- Application form:** Download online through web link: [visa.eongroup.com.ph](http://visa.eongroup.com.ph).
- Photocopy of Passport Bio Page:** Valid for at least 6 month prior the travel date. Passports shall be on hold by the Embassy for processing until the releasing date. Please manage your travel schedules.
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc.
- 2 Passport size picture:** With Collar. White background. No white-colored shirt/blouse. NO accessories. Neutral face expression. DO NOT STAPLE!
- Photocopy of Employment Certificate:** Must reflect the applicant's position, date hired, compensation, office address, office landline number (cell phone is not allowed), email address; must be issued at least 3 months prior to application.
- Photocopy of Personal ITR (Income Tax Return 2316).**
- Photocopy of Bank Certificate** (*Available Fund must reflect at least Php 300,000.00*).
- Photocopy of Bank Statement.** Must be issued at least 3 months prior to application. (*At least 6 months transaction history.*)
- Photocopy of PSA **Marriage Certificate** (*If applicable*). Issued within present year prior to application.
- Photocopy of PSA Birth certificate.** Issued within present year prior to application.
- Photocopy of Credit Card Statements and Limits** (*if applicable*).
- Additional Documents:** Copy of Properties. Land Title, Car Registration, etc. (*if applicable*).

### IMPORTANT REMINDERS:

- Mandatory Visa Service Fee & optional Courier Delivery Fee shall be paid upon submission of documents. Prepare more or less Php 1,000.00.
- Documents for photocopy must be printed in A4 sized Bond Paper.
- For proper handling, place all documents in a long folder with name written on cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: 09171296825 / 09999936329
- Email Address: [visa.travel@eongroup.com.ph](mailto:visa.travel@eongroup.com.ph)

Address your Bank Certificate to:	All documents must be submitted to:
<b>Embassy of Canada in Manila</b> Level 6-8, Tower 2 RCBC Plaza 6819 Ayala Avenue, Makati City	<b>Eon Travel Visa Center</b> 2 <sup>nd</sup> Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000

*Updated as of April 2025*

