

BUSINESSMAN

JAPAN VISA REQUIREMENTS

- Application Form:** Available online through the web link: visa.eongroup.com.ph
Kindly contact the services officer should **log in in-code** is required.
- Original Passport:** 6 months valid prior to travel date. Passports shall be on hold by the Embassy for processing until the release date. Please manage your travel schedules.
- Old Passport.** With a previous Japan Visa. *If applicable.*
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc.
- 2pcs. Passport Size Colored Photo:** With collar, white background, NO white-colored shirt/blouse, NO accessories, neutral facial expression. **DO NOT STAPLE!**
- Photocopy of SEC (w/ GIS)/DTI/COR:** Valid.
- Photocopy of Business Permit:** Valid. Issued in the present year.
- Photocopy of Latest ITR (Income Tax Return) Form 1701/1702.** Valid. Must have **Receipt Stamp of the Tax collector/BIR**, or **Receipt Payment** if there's no BIR stamp; or **Email Confirmation** if done online to signify that BIR received their payment. **(If under Corporation, submit your Personal ITR 2316.)**
- Latest Original PSA Birth Certificate:** Issued within the present year prior to application. **If late registered:** Must submit the latest and original **Baptismal Certificate** and **Form 137** from the last school attended. **If Unreadable:** Submit the photocopy of **LCR (Local Civil Registrar)**. If there are corrections in names, birth, and status on the birth certification, provide an **AFFIDAVIT OF DISCREPANCY**. **No Record** of birth certificate, submit a Birth Certificate issued by the **Local Civil Registry** and a **Negative Certificate** issued by **PSA**.
- Latest issue of the original PSA Marriage Certificate** Issued within the present year prior to the application. Required either traveling with or without. **If late registered:** Must submit the latest and original **Baptismal Certificate** and **Form 137** from the last school attended. **If Unreadable:** Submit the photocopy of **LCR (Local Civil Registrar)**. If there are corrections in names, birth, and status on birth certification, provide an **AFFIDAVIT OF DISCREPANCY**.
- Original Bank Certificate:** Must include **account type, current balance, and account opening date** with **6 months Average Daily Balance (ADB) stated on the certificate**. Available Funds must reflect at least Php. 100,000.00. **If NO ADB and can't provide the 6 months Average Daily Balance (ADB)** provide **Bank Statement** with recent **6 months bank transactions**. If a **passbook**, provide a **Certified True Copy**. **(If under Corporation Bank submit Personal Bank)**.

IMPORTANT REMINDERS:

- Documents for photocopy must be printed in A4 sized Bond Paper.
- For proper handling, place all documents in a long folder with name written on cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: **09171296825/09393184667**
- **Email Address:** visa.travel@eongroup.com.ph

Address your Bank Certificate to:	All documents must be submitted to:
Embassy of Japan in the Philippines 2627 Roxas Boulevard Pasay City, 1300 Metro Manila	Eon Travel Visa Center 2 nd Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000