

# HOUSEWIFE

## JAPAN VISA REQUIREMENTS

- Application Form.** Available online through web link: [visa.eongroup.com.ph](http://visa.eongroup.com.ph). Kindly contact the services officer should **log in code** is required.
- Original Passport.** 6 months valid prior to travel date. Passports shall be on hold by the Embassy for processing until the release date. Please manage your travel schedules.
- Old Passport.** With a previous Japan Visa.*If applicable.*
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc.
- 2 pcs. Passport Size Colored Photo.** With Collar. White background. NO white-colored shirt/blouse. NO accessories. Neutral facial expression. **DO NOT STAPLE!**
- Latest Original PSA Birth Certificate:** Issued within the present year prior to application. *If late registered:* Must submit the latest and original **Baptismal Certificate** and **Form 137** from the last school attended. *If Unreadable:* Submit the photocopy of **LCR (Local Civil Registrar)**. If there are corrections in names, birth, and status on the birth certification, provide an **AFFIDAVIT OF DISCREPANCY**. **No Record** of birth certificate, submit a Birth Certificate issued by the **Local Civil Registry** and a **Negative Certificate** issued by **PSA**.
- Latest issue of the original PSA Marriage Certificate** Issued within the present year prior to the application. Required either traveling with or without. *If late registered:* Must submit the latest and original **Baptismal Certificate** and **Form 137** from the last school attended. *If Unreadable:* Submit the photocopy of **LCR (Local Civil Registrar)**. If there are corrections in names, birth, and status on birth certification provide **AFFIDAVIT OF DISCREPANCY**.

### ADDITIONAL DOCUMENTS OF HUSBAND\**regardless* if traveling with or not.

- Photocopy of Passport Bio page or Any Government-issued ID.** Issued in the present year.
- Original PSA Birth certificate.** Issued within the present year prior to the application.
- Original Bank Certificate:** Must include account type, current balance, and account opening date with 6 months Average Daily Balance (ADB) stated on the certificate. Available Funds must reflect at least Php. 100,000.00. *If NO ADB and can't provide the 6 months Average Daily Balance (ADB) provide Bank Statement with recent 6 months bank transactions.* *If passbook, provide a Certified True Copy.*

\*If Employed

- Original Employment Certificate:** Must include date hired, position, salary compensation, email address, office telephone number, and address (cell phone number is NOT allowed). If *Freelance* or *NOT* originally signed by the Employer, provide an Explanation Letter or indicate that this is system generated.
- Photocopy of Personal ITR Form 2316.** Must signed by the employer and employee. *(If can't comply provide an Explanation Letter.)*

\*If owning a Business:

- Photocopy of Business Registration from SEC (w/ GIS)/DTI/COR.** Valid.
- Photocopy of Business or Mayor's Permit.** Issued in the present year.
- Photocopy of Latest ITR (Income Tax Return) Form 1701/1702.** Valid. Must have **Receipt Stamp of the Tax collector/BIR**; or **Receipt Payment** if there's no BIR stamp; or **Email Confirmation** if done online to signify that BIR received their payment. *(If under Corporation submit your Personal ITR 2316.)*

### IMPORTANT REMINDERS:

- Documents for photocopy must be printed on A4 sized Bond Paper.
- For proper handling, place all documents in a long folder with name written on cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: **09171296825/09393184667**
- Email Address: [visa.travel@eongroup.com.ph](mailto:visa.travel@eongroup.com.ph)

Address your Bank Certificate to:	All documents must be submitted to:
<b>Embassy of Japan in the Philippines</b> 2627 Roxas Boulevard Pasay City, 1300 Metro Manila	<b>Eon Travel Visa Center</b> 2 <sup>nd</sup> Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000

Updated as of March 2025