

RETIRED

JAPAN VISA REQUIREMENTS

- Application Form:** Available online through web link: visa.eongroup.com.ph. Kindly contact the services officer should a log-in code is required.
- Original Passport:** 6 months valid prior to travel date. Passports shall be on hold by the Embassy for processing until the release date. Please manage your travel schedules.
- Old Passport.** With a previous Japan Visa. *If applicable.*
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc
- 2pcs. Passport Size Colored Photo:** With collar, white background, no white-colored shirt/blouse, no accessories, neutral facial expression. DO NOT STAPLE!
- Original Bank Certificate:** Must include account type, current balance, and account opening date with 6 months Average Daily Balance (ADB) stated on the certificate. Available Funds must reflect at least PHP. 100,000.00. *If NO ADB and can't provide the 6 months Average Daily Balance (ADB), provide Bank Statement with recent 6 months bank transactions.* If passbook, provide a Certified True Copy. (If under Corporation Bank, submit Personal Bank).
- Photocopy of Senior Citizen ID.** Clear copy.
- Latest Original PSA Birth Certificate:** Issued within the present year prior to application. *If late registered:* Must submit the latest and original **Baptismal Certificate** and **Form 137** from the last school attended. *If Unreadable:* Submit the photocopy of **LCR (Local Civil Registrar)**. If there are corrections in names, birth, and status on birth certification provide **AFFIDAVIT OF DISCREPANCY. No Record** of birth certificate, submit a Birth Certificate issued by the **Local Civil Registry** and a **Negative Certificate** issued by **PSA**.
- Latest issue of the original PSA Marriage Certificate** Issued within the present year prior to the application. Required either traveling with or without. *If late registered:* Must submit the latest and original **Baptismal Certificate** and **Form 137** from the last school attended. *If Unreadable:* Submit the photocopy of **LCR (Local Civil Registrar)**. If there are corrections in names, birth, and status on birth certification provide **AFFIDAVIT OF DISCREPANCY**.

ADDITIONAL DOCUMENTS OF SUPPORTING IMMEDIATE FAMILY MEMBER*

- Photocopy of Passport Bio page or Any Government-issued ID.** Issued in present year prior to the application.
- PSA Birth certificate.** Issued within present year prior to application.
- Original PSA Marriage Certificate (if applicable).** Issued within present year prior to application.
- Original Bank Certificate.** *follow the prescribed specifications above.

*If Employed

- Original Employment Certificate:** Must include date hired, position, salary compensation, email address, office telephone number, and address (cell phone number is NOT allowed). If **Freelance** or **NOT** originally signed by the Employer, provide an Explanation Letter or indicate that this is system generated.
- Photocopy of Personal ITR Form 2316.** Must be signed by the employer and employee. *(If can't comply, provide an Explanation Letter.)*

*If owning a Business:

- Photocopy of Business Registration from SEC (with GIS) /DTI/COR.** Valid.
- Photocopy of GIS (General Information Sheet).** *Applicable for corporate business only.*
- Photocopy of Business Permit or Mayor's Permit.** Issued in the present year.
- Photocopy of Latest ITR (Income Tax Return) Form 1701/1702.** Valid. Must have **Receipt Stamp of the Tax collector/BIR**, or **Receipt Payment** if there's no BIR stamp; or **Email Confirmation** if done online to signify that BIR received their payment. *(If under Corporation, submit your Personal ITR 2316.)*

IMPORTANT REMINDERS:

- Documents for photocopying must be printed on A4-sized Bond Paper.
- For proper handling, place all documents in a long folder with the name written on the cover enclosed in a plastic envelope.
- For clarifications & concerns, please contact: **09171296825/09393184667**
- **Email Address:** visa.travel@eongroup.com.ph

Address your Bank Certificate to:	All documents must be submitted to:
Embassy of Japan in the Philippines 2627 Roxas Boulevard Pasay City, 1300 Metro Manila	Eon Travel Visa Center 2 nd Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000