

EMPLOYED

South Africa Visa Requirements

- Application Form.** Available online through the web link: visa.eongroup.com.ph. Kindly contact your services officer should a log-in code is required.
- Original passport:** 6 months valid before travel date. Passports shall be on hold by the Embassy for processing until the release date. Please manage your travel schedules.
- Submit All Old Passport.** You must fill out the back page with details to contact the emergency person.
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc.
- 2 Passport size picture: With Collar. White background. NO WHITE-COLORED SHIRT/BLOUSE. NO ACCESSORIES.** Neutral facial expression. Two ears must be visible. Hair must be tied at the back. **DO NOT STAPLE!**
- Original Certificate of Employment.** Latest issued. The certificate must reflect the **applicant's position, date hired, compensation, office address, office landline number** (cellphone number is not allowed), and **email address**; it must be issued at least 3 months before application.
- Photocopy of Personal ITR (Income Tax Return 2316).** Valid.
- Original Bank Certificate:** Original and must reflect the **applicant's name, account type (savings account is required), average daily balance (ADB) for 6 months, current Balance** (at least 300,000), and **account opening date (issued within 7 days before submission)**.
- Original Bank Statement.** Certified by the bank, not older than 7 days of application (**At least 6 months of transaction history**). A copy of the **passbook transaction** is not allowed.
- Latest Original PSA Marriage Certificate.** Issued within the present year before application. Regardless of traveling with or without.
- Latest Original PSA Birth Certificate.** Issued within the present year before application.

IMPORTANT REMINDERS:

- Documents for photocopying must be printed in A4-sized Bond Paper.
- For proper handling, place all documents in a long folder with the name written on the cover enclosed in a plastic envelope.
- For clarifications & concerns, please contact: **09171296825 / 09393184667**
- Email Address: visa.travel@eongroup.com.ph

Address your Bank Certificate to:	All documents must be submitted to:
29th Floor, Yuchengco Tower RCBC Plaza, 6819 Ayala Avenue Makati City	2 nd Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000

Updated as of April 2025