



# EMPLOYED

## Turkish Visa Requirements

- Application form:** Available online through the web link: [visa.eongroup.com.ph](http://visa.eongroup.com.ph). Kindly contact your services officer should a log-in code be required.
- Original passport:** 6 months valid prior to travel date. Passports shall be on hold by the Embassy for processing until the release date. Please manage your travel schedules.
- Submit All Old Passport.** Must fill out the back page with details for contact emergency person.
- 2pcs. 2x2 size picture:** With Collar. White background. No white-colored shirt/blouse. NO accessories. Neutral facial expression. Two ears must be visible. Hair must be tied at the back. **DO NOT STAPLE!**
- Original Certificate of Employment.** The certificate must reflect the applicant's position, date hired, compensation, office address, office landline number [cellphone is not allowed], and email address; must be issued at least 3 months before application. If **NOT** Originally signed submit an Explanation Letter or System Generated.
- Photocopy of Latest ITR (Income Tax Return) Form 2316.** Checked by **BIR with Stamp** and with **TIN Number (can't comply submit Explanation Letter)**.
- Original Bank Certificate:** Original and must reflect the **applicant's name, account type, average daily balance (ADB) for 6 months, current Balance** (at least 300,000), and **account opening date (issued within 7 days before submission)**.
- Original Bank Statement.** Certified by the bank not older than **7 days of application (At least 8 months of transaction history)**.
- Latest Original PSA Marriage Certificate.** Issued within the present year before application. Regardless of traveling with or without.
- Latest Original PSA Birth Certificate.** Issued within the present year before application.
- Photocopy of Credit Card Statements and Limits (if applicable).**
- Additional Documents:** Clear Copy of Properties. Land Title, Car Registration, etc. (if applicable).

### IMPORTANT REMINDERS:

- Documents for photocopy must be printed on A4-sized Bond Paper.
- For proper handling, place all documents in a long folder with the name written on the cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: **09171296825 / 09393184667**
- Email Address: [visa.travel@eongroup.com.ph](mailto:visa.travel@eongroup.com.ph)

Address your Bank Certificate to:	All documents must be submitted to:
<b>TURKISH EMBASSY IN MANILA, PHILIPPINES</b> 2268 Paraiso Street, Dasmarinas Village, Makati City 1222, Manila, Philippines	<b>Eon Travel Visa Center</b> 2 <sup>nd</sup> Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Philippines

**Updated as of JANUARY 2025**

